

NARFE TN FEDERATION

FEDERATION BOARD MEETING MINUTES FOR NOVEMBER 19, 2019

President Baker opened meeting at 930 am at the Ramada Inn, Lebanon, TN

Roll Call by Secretary Powers:

• President	A. Wayne Baker		Present
• First Vice-President	vacant		n/a
• Second Vice-President	Billy (BJ) Godwin		Present
• Third Vice-President	vacant	n/a	
• Secretary	Timothy Powers		Present
• Treasurer	Norris Alderson		Present
• Legislative Chairman	Larry Minniear		Present
• Membership Chairman	Rhonda Mooney		absent
• Immediate Past President	Rhonda Mooney		absent
• Alzheimer's Chairman	Joan Gates		absent
• NARFE-PAC Chairman	Larry Minniear		Present
• Newsletter Editor	vacant	n/a	
• Network Coordinator	Ronnie Collins		absent
• Service Officer	vacant	n/a	
• State Legislative Officer	Larry Minniear		Present
• Public Relations Officer	vacant	n/a	
• Special Project Officer	vacant	n/a	

Others present:

- NARFE Region X Vice President Bill Shackelford

Vice president Godwin gave the invocation.

Treasurer Alderson led the pledge of allegiance to the flag.

President Baker passed out today's agenda.

President Baker stated Bob Miller, Rhonda Mooney and Ronnie Collins are not coming today. He also said we now have a president and one vice president with no coverage for middle and east Tennessee. After discussion the possibility of going with one vice president only or

continuing with the three vice presidents required in the current bylaws, President Baker stated that we go with what the current bylaws specify.

President Baker next listed the appointed Federation positions as follows: Past President Evans is public relations officer. Larry Minniear is state legislative officer. The Alzheimer's chair is Joan Gates. NARFE PAC chairman is Larry Minniear. Network coordinator is vacant.

The Federation website was discussed. Treasurer Alderson said we paid \$90 in May for web site hosting and he thinks this an annual fee. The use and value of having a website was discussed. President Baker declared that we keep the website.

A replacement for network coordinator was discussed. President Baker asked that Larry Henderson be offered the job. President Baker will canvas the east Tennessee chapters to see if anyone from there will accept the job. President Baker asked all board members to work on this and let him know if anything surfaces.

President Baker commented we now have three Congressional District Liaisons in place.

Finding a replacement newsletter editor was discussed with Kathy Nash mentioned as a possibility. Marilyn Evans has been asked by President Baker to do one more newsletter but he said that is not likely. VP Godwin stated he will ask as the West Tennessee members and Treasurer Alderson stated he will reach out for newsletter help also. Federation newsletters are published in February, July and November. President Baker asked for feedback within 10 days from VP Godwin and Treasurer Alderson.

President Baker said the time is now to list the Federation officer candidates, proposed resolutions and conference registration details. Secretary Powers suggested that President Baker draft a letter containing essential information such as officer candidates, resolutions and Federation meeting information. This letter would substitute for the November newsletter and be distributed all members and to chapter presidents. President Baker stated that he will draft such a letter and send to board seeking feedback from the board members.

President Baker stated the special projects officer is vacant and will not be considered now.

President Baker stated we do not have a resolutions and bylaws committee now. He will solicit resolutions and bylaw changes in his letter to members.

President Baker stated the old nominating committee membership is not interested in serving this year. After a discussion VP Godwin recommended the Federation board be named as the nominating committee. President Baker agreed with VP Godwin's suggestion and appointed the Federation board as the nominating committee and appointed Larry Minniear as is chairman.

It was stated that April 20-21, 2020 is date of annual meeting. Bob Miller, Past President Evans and Treasurer Alderson went to Montgomery Bell State Park near Dickson earlier this year to arrange for the meeting to be held there. The Donelson Chapter was asked to assist with meeting.

President Baker read a letter from Past President Evans listing actions for arranging the meeting. The letter stated Federation annual meeting details should go to members in the next newsletter. Past President Evans later said he could not find his copy of the contract with Montgomery Bell State Park. President Baker also had an email for Past President stating he is not coming to the Federation board meeting today and he will mail documents on the annual meeting including contract to President Baker.

President Baker reported he spoken to Bob Miller and asked for an update on annual conference planning. Miller said he, Past President Evans and Treasurer Alderson met at Montgomery Bell State Park last summer to arrange facility. He referred President Baker to Treasurer Alderson for information on meeting plans. Treasurer Alderson stated \$261.80 was paid to Montgomery Bell State Park. Treasurer Alderson said Past President Evans was managing all aspects of the annual meeting. Treasurer Alderson stated that Past President Evans selected Montgomery Bell State Park after checking with various hotels in and around Nashville which were too expensive for our organization.

Treasurer Alderson stated he finds the biggest challenge now to holding the annual meeting is that chapters are not willing to do it. Dickson is closest chapter to Montgomery Bell State Park. VP Godwin will reach out to Dickson Chapter to see if they will host. Treasurer Alderson said July 26 was date of meeting with Montgomery Bell State Park.

President Baker asked the Board: "what if planning fails, do we cancel conference?" "Can we get our money back from Montgomery Bell State Park?" VP Godwin will try to get copy of the contract. President Baker will speak to Past President Evans to see if he has found the contract.

VP Shackelford stated that President Baker's letter to the chapter members must go out on January 2

Larry Minniear recited some costs from the last meeting in Chattanooga. They netted small amount of profit in \$1,593 with half for the Federation and half for the local chapter. 58 people

attended last year. (See photo for details)

NARFE 63 rd ANNUAL MEETING	
FINANCIAL SUMMARY	
<u>Registrations</u>	
58 regular registration	\$3770
One comp registration	0
4 Banquet only	\$160
Late Fees	\$40
Total	\$3970
Advertising/Vendor tables (sold locally)	\$1725
National ad contribution	\$1150
Total revenue	\$6845
<u>Expenses</u>	
Residence Inn (minus deposit)	\$3872.50
Entertainment	\$130.00
Printing	\$488.89
Early Bird drawing cash	\$100.00
Misc. Expenses	\$160.52
Total Expenses	\$4751.91
Add \$500 advance from Federation	\$500. = \$5251.91
Revenue minus expenses	\$6845.00 - 5251.91 = \$1593.09
Net profit \$1593.09 split	\$796.55

Treasurer Alderson said Go/no GO for annual meeting depends on Donelson Chapter participating. If they decline, then Dickson chapter must be asked. If both decline that may be the no-go point. Contract may have drop dead date.

President Baker will reach out to Bob Miller again. Treasurer Alderson volunteered to do the registration chore for the meeting.

Treasurer Alderson gave an update on chapter dues. Four chapters have not submitted dues. No letter was sent to Kingsport. They have only one member on the role. Four of their officers are not listed as NARFE members.

Treasurer Alderson reported \$18,141.17 is checking balance not including Chattanooga Chapter dues which arrived yesterday. We have two certificates of deposit. One is for \$3,000 at 2% matures which matures in April and one is for \$7,189.25 at 1.73 %. This is the best interest rate he could find. Chapters have three more weeks to get the dues in. Treasurer Alderson has been giving chapters six weeks to pay. He wants to allow 30 days next year. Notice goes to chapter president and chapter treasurer. This year we had two chapters with confusion on who is president. One chapter president who is treasurer had passed away. President Baker suggested more than one notice be sent to chapter. Treasurer Alderson will notify VP Godwin and President Baker if not all dues are in by December 1.

President Baker discussed the Les Potts Award. Larry Minniear is working a plate inscription issue and trophy issue. We have used up all the spots on the trophy and need a new one. President Baker directed him to check price for new trophy or get a plaque if trophy is too expensive.

Larry Minniear reported PAC contribution is down by 50% this year vs. last year. He needs a running total from NARFE Headquarters. VP Shackelford says this can be done.

For the Weida White Tully Trophy, \$6905.25 has been collected so far.

VP Shackelford reported on the NED meeting. The meeting took a full three days and produced 17 motions. AMS was supposed to have additional Information available, but was not near what was promised. He is not seeing any of the promised reports in AMS. An extensive list of issues has been collected from Federations.

Secretary Powers has the authority to change Federation officers in the f7a list in AMS. Secretary Powers will update the list and let VP Shackelford know if there are problems.

VP Shackelford said NARFE had to make some financial decision to keep organization running. Cuts were made in 2020 budget. Starting January 1, 2020, he has no expense account. President Baker asked how much savings will be realized. Reductions in expense account will save about \$275000.

VP Shackelford stated we must work out costs for how we meet with him. Kentucky has been using "Go to Meeting" and no face-to-face board meeting in last 2 years. North Carolina and Tennessee use similar formats in face to face board meetings.

President Baker asked when we should have another board meeting. Larry Minniear suggests meeting at Montgomery Bell State Park next time. Treasurer Alderson suggests meet in January at Montgomery Bell State Park with exact date to be determined. President Baker directed board members to send Treasurer Alderson available dates.

Treasurer Alderson reported he has received funds from four chapters that are closing. Warren County has 9 members and Kingsport has 50 national members with one chapter member. Memphis has 43 members. He has money but no paperwork on closing chapters. Federation is losing money because money is not being sent to gaining chapter. Millington paid dues and has not closed bank account. National has money accumulated from chapters and is holding it. Germantown will not accept member transfers. Germantown is considering closing due to lack of a president. Germantown has paid dues this year. For Warren county, members must be sent a letter asking where they wish to be assigned.

President Baker noted membership chair Rhonda Mooney is not present. Checks have been sent to 4 members for recruiting. Per Rhonda Mooney we have 1,239 chapter members and 1,270 national members for a total of 2,509 members in the Tennessee Federation. She says maybe VP Shackelford can verify or correct numbers. Numbers disagree with President Baker's number. VP Shackelford opined that Rhonda is probably closer to true number.

President Baker asked "where are we going?" He said we can be on the cutting edge. Our culture must change to remain viable as an organization. Chapters are not working. We must get away from them. How do we do it? Region X and NARFE Headquarters must do this. He stated that many members still like to meet face to face. He does not know how we could do this. VP Shackelford said this will happen. Federations are now are merging across state lines. The shape of a new organization is still evolving.

Treasurer Alderson contacted Terry Frazier by email about taking newsletter editor job. He did not say no, but did not say yes.

VP Shackelford checked with NARFE Headquarters about conference speakers. Travel is cut. We can use remote setup or "go to meeting" or cut a CD/DVD to make the talk.

VP Shackelford suggested we look into "go to meeting" account and find an administrator who can set up meetings. Cost is \$329 per year. Webmaster is logical choice to administer.

The meeting adjourned at 1:05 pm.